

Exit Interview Sample Questions

Questions On Reasons For Leaving	Responses
<ol style="list-style-type: none">1. Why have you decided to leave?2. What prompted you to start looking for a new job in the first place?3. Did you at any stage share your concerns with a colleague or manager? How did they respond?	
Questions On Relationships With Managers & Colleagues	Responses
<ol style="list-style-type: none">4. How was your relationship with your immediate manager?5. What could your manager do to improve their management style?6. Did your manager set clear goals and targets in your role?7. Did you receive feedback on your day-to-day performance in the role?8. On a scale of 1 to 10 with ten being the highest how would you rate morale in your team?	
Questions On Tools Of The Trade & Workplace Environment	Responses
<ol style="list-style-type: none">9. What did you like most about your job?10. What did you dislike the most?11. What would you change about your job?12. Did you have the necessary resources, training and support to get the job done?13. Did the job description adequately reflect the requirements of the position?14. What improvements would you suggest to help us develop a better workplace?15. Do you have any recommendations on the company's recognition and reward schemes or employee benefits package?16. What would make you consider working for the company again at some point in the future?	
Questions On Company Culture	Responses
<ol style="list-style-type: none">17. Would you recommend the company to others as being a good place to work?18. Did you feel as though you understood the company's goals and your contribution towards their achievement?19. What are your views on the company's management and leadership style as a whole?20. Is there anything else you would like to discuss about your reasons for leaving and how the company could improve?	